



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Committee of the Whole Tuesday, April 28, 2026 ♦ 4:30 pm Boardroom

#### Trustees:

Carol Luciani (Chair), Bill Chopp (Vice Chair), Dennis Blake, Dan Dignard, Toni Poirier  
Rick Petrella (on-leave) Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer)  
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Land Acknowledgement

The meeting was opened with a land acknowledgement by Superintendent Greco.

### 1.2 Opening Prayer

The meeting was opened with prayer led by Chair Luciani.

### 1.3 Attendance

Attendance was as noted above.

### 1.4 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 28, 2026, meeting.

**Carried**

### 1.5 Declaration of Interest – Nil

### 1.6 Approval of Committee of the Whole Meeting Minutes – March 24, 2026

Moved by: Bill Chopp

Seconded by: Toni Poirier

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 24, 2026, meeting.

**Carried**

### 1.7 Business from the Minutes - Nil

## 2. Presentations – Nil

## 3. Delegations- Nil

## 4. Consent Agenda

### 4.1 Unapproved Minutes from the Accessibility Advisory Committee Meeting – February 26, 2026

Moved by: Toni Poirier

Seconded by: Dan Dignard



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THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accessibility Committee Meeting of February 26, 2026.

**Carried**

#### **4.2 Unapproved Minutes from the Special Education Advisory Committee – March 24, 2026**

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of March 24, 2026.

**Carried**

#### **4.3 Unapproved Minutes from the Accommodations Advisory Committee – April 1, 2026**

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee Meeting of April 1, 2026.

**Carried**

### **5. Committee and Staff Reports**

#### **5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – March 10, 2026**

Trustee Dignard presented the unapproved minutes and recommendations from the Policy Committee meeting.

- THAT the Committee of the Whole refers the Information and Communications Technology Use Policy #600.02 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Electronic Security Policy #400.18 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Toni Poirier

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of April 21, 2026, to the Brant Haldimand Norfolk Catholic District School Board for approval

**Carried**

Moved by: Dan Dignard

Seconded by: Toni Poirier

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of April 21, 2026, to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

#### **5.2 Health and Safety Update**

Superintendent Greco presented the Health and Safety Report. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety problems; training and support of committee members; and development and promotion of enhanced awareness of occupational



health and safety matters. Semi-annual reports are presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six months. The total number of days lost was discussed and it was noted that overall total days lost are down across the board.

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

### **5.3 Community Use of Schools Rates and Fees**

Superintendent Nelson presented the Community Use of Schools Rates and Fees report. In accordance with Policy OPS #400.05, the Community Use of Schools Rates and Fees have been updated. All rates and fees were reviewed, with revisions made to the custodial rate to reflect recent salary increases and related retroactive salary adjustments. There are no changes to permit classifications, user groups, or discount structures. The updated rates will become effective September 1, 2026.

Moved by: Bill Chopp

Seconded by: Toni Poirier

THAT the Committee of the Whole refers the updated Community Use of Schools Rates and Fees (Appendix A) to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

### **5.4 Q2 Trustee and Senior Administration Expenses**

Superintendent Nelson presented the Q2 Trustee and Senior Administration Expenses report. To ensure openness and accountability, trustee expenses are summarized and shared on the Board's website every quarter, with a full annual report at the end of the fiscal year. To meet transparency and governance requirements, quarterly summaries and an annual report of aggregate Senior Leadership Team expenses are posted on the Board's website.

Moved by: Dan Dignard

Seconded by: Toni Poirier

THAT the Committee of the Whole Committee of the Whole refers the Trustee expense and Senior team expense Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

## **6. Information and Correspondence**

### **6.1 New School Build Updates**

Superintendent Nelson provided an update on the new school builds. Construction is progressing as scheduled at the Catholic Secondary School in Brantford. External site work tenders will be issued and will hopefully begin in June.

### **6.2 Attendance Boundary Review Updates**

Director McDonald provided an update regarding the three ongoing attendance boundary reviews. The board wide Secondary school attendance boundary review committee recommendation will come to the Board for approval in May.



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### **6.3 Catholic Education Week Update**

Superintendent Lawlor provided an update regarding the activities happening during Catholic Education Week, which is held during the week of May 3-8, 2026, and the theme is Pilgrims of Hope on the Path to Holiness. Some of the events being held include the Catholic Student Leadership Symposium and awards ceremony on Monday May 4, 2026. A provincial wide mass will be held virtually on Wednesday May 6, 2026, and Bishop Dabrowski from the Diocese of Hamilton will be visiting Our Lady of Providence Catholic Elementary School on Thursday May 7, 2026.

### **7. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

### **8. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Toni Poirier

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **9. Future Meetings and Events**

Chair Luciani drew attention to the upcoming meetings and events.

### **10. Closing Prayer**

The closing prayer was led by Chair Luciani.

### **11. Adjournment**

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 28, 2026, meeting.

**Carried**

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**Next meeting:** Tuesday, May 26, 2026, 4:30 p.m. – Boardroom